

Sub-Granting Authority: **ENGIM (Ente Nazionale Giuseppini del Murialdo)**

### **Second Open Call for Proposals**

**RISE-ALB: Strengthening of Social Entrepreneurship in Albania**

**Budget Reference: AID 011864**

Financed by the AICS – Agenzia Italiana Cooperazione allo Sviluppo

---

## **FAQ**

**1) Is it possible for a CSO to be award with the status of Social Enterprise allowing only for a secondary VAT number?**

Taking into consideration the Directive of the Ministry of Health and Social Protection, nr. 607, 01.08.2018, it is not allowed to obtain the status of Social Enterprise applying only for a secondary VAT number.

**2) Is it possible to refurbish a space that is not owned by the applicant?**

All the expenses related to the refurbishment of a space, can be approved only when the applicant is the owner of the space, or when the applicant has a rent contract, duly signed and registered by the authority in charge, for at least 5 years from the submission of the proposal (29.10.2021).

**3) Is allowed to submit a hand written ANNEX F (Financial Identification Form)?**

The ANNEX F can be filled in by hand or by typing, according to the rules of the applicant's bank. Stamp and signature are necessary in any case.

**4) How many associations will be awarded under this call?**

The three applications with the higher score will be provisionally selected (see Guidelines - Section 2.7 *Evaluation and selection of Applications, Step 3*). If the allocation of fund indicated in the guidelines cannot be used due to insufficient quality or number of proposals received, the sub-grant authority reserves the right to re-allocate the remaining funds to a second call.

**5) 3. Should the refurbishment plan be detailed or general?**

The Sub-grant authority does not require to attach a refurbishment plan (planimetry or technical project). A detailed refurbishment plan should be described in the section 3 of the Annex A "Description of the project". A detailed estimate of each costs for the reconstruction is needed (if

any) and should be included in the Annex B, and namely in the budget (worksheet 1) or in the justification (worksheet 2).

**6) The rent of other premises than the office of the association, is an eligible cost?**

Renting is an **ineligible cost, unless:**

- the office rent, this kind of cost must be inserted in the budget sections "Overhead Cost"
- other premises rent are eligible only when are indispensable for the implementation of the operation, this kind of cost must be inserted in the budget sections "Activities of the project". Pay attention to the financial sustainability of this cost: you have to strongly motivate your choice.

**7) Are exchanges of experiences with foreign NGOs allowed?**

Foreign association can be partners of the applicant (see Section 2.1.1, *The eligibility of applicants and partners*). Exchange of experiences can be carried out only in the territory of Albania (not abroad).

**8) When the implementation of the awarded projects will start?**

The projects awarded will start immediately after the signing of the contract.

**9) What exchange rate will be used as a reference?**

The rules concerning the exchange rate will be specified **in the Sub-Grant Management Manual**, which will be published soon.

**10) Do the entities that are not obliged to submit the annual Financial Statements to the competent authorities, have the right to apply under this call?**

As stated in Section 2.3 (*Supporting Document*), both Applicant and Partner must submit the latest two Financial Statements of the organization. If they do not submit these documents, **they are considered as ineligible** and the proposal will be rejected (see Section 2.7, *Step 2, Verification of the eligibility of the Applicant, of the Operations and the Costs*).

**11) Should the NGO have a specific filed of action to apply under this call or not?**

No, for the field of action of the Social Enterprises you must take into account the Albanian law on Social Enterprises (Ligj nr. 65/2016).